

**Rental contract for
Office / Apartment
in Münzplatz 13 Koblenz.**

Tenant / rental period:

Tenant:	
Address:	Zipcode:
() Identity card number:	nationality:
() Passport	
Phone:	
E-mail:	
Bank account No:	
Name of accompanying guests :	
Arrival:	Departure:

1. The apartment is rented fully equipped. The furnishing follows the description on the internet webpage where an inventory list can be found. The tenant has at his/her disposal a parking place (number 11) in the secure underground garage for the full term of the rental period.

2. A rental fee of _____ Euro for each started day or week is to be payed in advance. The tenant is responsible for all telephone costs. All other utility costs are met by the landlady.

3. A reservation is only secured by an advance payment of 10% of the total amount due appearing on the bank account of the landlady. The remaining amount due must be paid at the latest 4 weeks before arrival. In cases of delayed payment, reservations may be jeopardised or cancelled altogether.

4. A deposit of 100 Euro is payable upon collection of the keys. The money will be transferred back into your account when the apartment is vacated and free of damage and with no unpaid telephone fees outstanding.

5. The landlady is not responsible for any personal injuries to the tenant or guests of the tenant, nor for any items belonging to the tenant or guests during the life of rental agreement. Cleaning of the apartment is the sole responsibility of the tenant at all times. The carefully selected and supplied cleaning detergents are to be used for cleaning.

6. It is the responsibility of the tenant to use the furniture and equipment with due care. All damages are to be reported to the landlady immediately. The tenant is responsible for reimbursing the landlady for damage to furniture, apartment equipment or items found to be missing from the apartment. Lost or misplaced keys incur a non-refundable fee of 100 Euro.

7. Pets are not permitted in the apartment at any time.

8. The regulations to terminate by either the tenant or the landlady are to be in accordance with the current temporary rental laws. In cases of early termination or interruption of holidays, rental fees are not refundable, therefore we highly recommend you acquire travel insurance.

9. Consideration towards other tenants is mandatory, you are obliged to keep noise to a minimum between the hours of 1.00pm and 3.00pm and between 10.00pm and 7.00am daily. The tenant can only house overnight guests after permission from the landlady has been obtained. The house order including the garage are part of this contract.

10. There are no other agreements pertaining to this contract and no other contracts will be entered into.

11. Place of jurisdiction is Koblenz.

I wish you a pleasant and relaxing stay in Koblenz !

**Suggestions for improvement are quite welcome.
If you have any special desires please let me know.**

Koblenz, _____

Tenant

Landlady

Attachment: Inventory list (language: german)